

**'A project supported by PEACE III Programme managed for the Special EU Programmes Body by the Community Relations Council/Pobal consortium'**

**DIVERSITY CHALLENGES**

Claim for Travelling and Other Allowances

Name: \_\_\_\_\_

Period: \_\_\_\_\_

Address: \_\_\_\_\_

CC car

Day	Date	Depart Time	Return Time	Made from	Made To	Specify the DC business conducted	Mode of transport Car/Bus/train etc	Miles	Subsistence e.g. Meals overnight	Other expenses	Details Rail ticket Parking etc
							<b>TOTALS</b>				
						Miles @ st rate					
						Miles reduced rate (>4000)					

expenditure £                      Total other expenses £                      **TOTAL CLAIMED £**                      Total Mileage expenditure £                      Total subsistence

Declaration: I declare that the expenses claimed have actually and necessarily been incurred by me on DIVERSITY CHALLENGES business and that no other claim will be made. against any other project or agency. This is accordance with the relevant guidance and National Rules.

SIGNED: \_\_\_\_\_

**GRAND TOTAL = €**

SIGNATURE OF CERTIFYING OFFICER: \_\_\_\_\_

**ALL EXPENDITURE MUST BE ELIGIBLE, PROPERLY INCURRED AND DEFRAIDED BEFORE BEING INCLUDED IN CLAIMS FOR GRANT.**



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